

KENTUCKY BOARD OF BARBERING

APPRENTICE AND BARBER EXAM EXPECTATIONS



312 Whittington Parkway, Suite 110
Louisville, KY 40222

(502) 429-7148

Enter from parking lot side.

(Click to advance slides)

DON'T BE LATE!

- ▶ ARRIVE AT LEAST 15 MINUTES BEFORE EXAM TIME
 - ▶ If your exam is scheduled for 7:30 a.m. you should arrive no later than 7:15 a.m. in order to have time to complete necessary paperwork and set up your station before the exam begins.
 - ▶ Bring the exam notification letter you receive in the mail and your drivers license or picture ID for identification purposes.
- ▶ You will be graded on professionalism, your skills and sanitation.
 - ▶ Apprentice Exam: You will be allowed thirty (30 minutes) to complete the written exam consisting of 50 multiple choice questions. You will be allowed one (1) hour and twenty (20) minutes to complete the practical examination.
 - ▶ Barber Exam: You will be allowed one (1) hour and ten (10) minutes to complete the practical examination

BRING ALL OF YOUR TOOLS

- ▶ When you receive your exam notification in the mail you will also receive a Tools Checklist.
 - ▶ Bring everything indicated on the Tools Checklist. You may want to consider bringing back up tools for some items (eg. An extra razor with appropriate blades or corded clippers to back up cordless ones in case you drop or battery issues) During the exam you may be requested to show specific items on that list to the examiners.
- ▶ Your exam notification will also include a waiver for you to read and sign and a waiver for your model to read and sign. Please have these signed and ready to turn in when you arrive. (Make sure you bring your drivers license or passport for identification. The name must match what is on the exam application and paperwork.)

BRING A MODEL

- ▶ You are required to bring a model that is in need of a haircut and shave.
 - ▶ Your model must be in need of both a haircut and shave and have sufficient hair on top (not less than one (1) inch) to demonstrate shear and clipper techniques. If your model does not meet these requirements you may be asked to leave and not take the exam and your fee will not be refunded.
 - ▶ IF TAKING THE APPRENTICE EXAM, PLEASE MAKE SURE THAT YOUR MODEL UNDERSTANDS THAT ALL FACIAL HAIR WILL BE REMOVED (BEARD AND MUSTACHE). THIS IS NOT OPTIONAL.
 - ▶ THOSE TAKING THE BARBER EXAM WILL REMOVE THE MODEL'S BEARD BUT MAY LEAVE THE MUSTACHE ON THE MODEL.
 - ▶ If you show up without a model, you will not be able to take the practical exam that day and will forfeit the exam application fee. Apprentices may take the written without the model and are encouraged to do so.
 - ▶ You will be required to perform **one** (1) of the following: a permanent wave, apply straightener, or apply color on a mannequin furnished by the Board. These procedures will be done in sections and not over the entire head.
 - ▶ You must bring a full set of tools, haircloth, linens, rods, wrapping paper and cotton to use on the mannequin.

PROFESSIONALISM

- ▶ Leave your phone turned off and out of sight. (It must not make any sound).
 - ▶ NO CELLULAR PHONES OR ANY OTHER COMMUNICATION DEVICES ARE ALLOWED IN TESTING CENTER AT ANY TIME. You will be required to leave your phone in a box in the room. You may collect it as you leave.
- ▶ Dress professionally and wear a clean smock.
 - ▶ It is not recommended to wear jeans or hats.
- ▶ Again...don't be late!
 - ▶ Arrive at least 15 minutes before your scheduled exam time.
- ▶ Think of this exam like a job interview. Arrive early, professionally dressed, and ready to work.

WRITTEN EXAMINATION FOR THE APPENTICE EXAM

- ▶ If you are taking the apprentice examination, typically you will be called back to take the written exam before you take the practical exam.
 - ▶ You will need your exam notification form and your picture ID with you in the written exam room.
 - ▶ You will be given a test booklet, answer sheet to mark you answers on, and a pencil.
 - ▶ NO CELL PHONES ALLOWED IN THE EXAM ROOM.
 - ▶ You will be allowed 30 minutes to complete the 50-question exam.
 - ▶ When you finish, turn in your exam materials and exit back to the waiting area until you are called into the practical exam room.



Practical Exam -

You will be required to do the following:

- ▶ Haircut - tapered haircut shaving around the neck and ears. (call for check)
- ▶ Shampoo - upright shampoo in the barber chair - scalp manipulations shampoo rinse at shampoo bowl. (call for check)
- ▶ Shave - fully dress and use hot towels - demonstrate all 14 steps of a complete shave leaving the face fully shaved. Feel free to do once over. (call for check)
- ▶ Facial - hot towels, use at least one cream, manipulations finishing with a cold towel and aftershave. (call for check)
- ▶ Chemical Services - You will be required to roll at least one possibly two perm rods and answer basic questions about: Permanent Waves, Color and Chemical Straightening.
- ▶ Hone and stop a razor. (Apprentice Exams only).
- ▶ This completes the practical portion of the exam.



LISTEN AND FOLLOW DIRECTIONS

- ▶ The examiners will do the following before the practical examination begins:
 - ▶ Call you into the testing room without your model so you may set up your tools;
 - ▶ Explain how the exam room barber chairs operate;
 - ▶ Explain how much time you have to complete the examination and how to call for checks;
 - ▶ Give you a chance to ask any questions;
 - ▶ Call your models back so you can get them prepared;
 - ▶ Take a photo of you at your assigned station with your model.
- ▶ You will begin when the examiners tell you and they will periodically
- ▶ tell you how much time you have left to work.

RESULTS

- ▶ Apprentice exam results will be mailed to the address on your exam application. The letter you receive will explain your next steps depending on your results.
- ▶ **WE DO NOT GIVE RESULTS OVER THE PHONE UNDER ANY CIRCUMSTANCE**
- ▶ If your Apprentice License expires the day of the exam, you will be required to purchase your Barber License. Plan to bring \$50 with you in order to do so. Cash or a money order is permissible. (a check or credit card is not for a first license of any kind.)
- ▶ If you move after the exam please call the board with your new address so we can forward your Barber Exam Application when eligible.

GOOD LUCK!